

How do I open a previously sent message?

Last Modified on 06/12/2026 5:27 pm EDT

Applies To: PoliteMail Desktop PoliteMail Online PoliteMail M365

Version: 4.9 5.0 5.1+

DESKTOP M365 In PoliteMail for the Outlook desktop or the new Outlook/Outlook for M365, you can access it in your Sent folder.

ONLINE PMUA In PoliteMail Online or PMUA, go to **Results > Messages** and open the Metrics report for the desired Message. A 'View Message' link appears in the top right corner.

POLITEMAIL