

# Using Buttons

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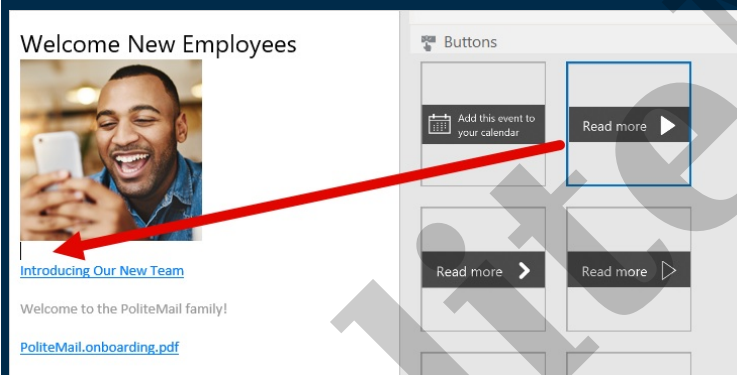
Applies To: ■ PoliteMail Desktop ■ PoliteMail Online ■ PMUA ■ PoliteMail M365

Version:  4.94  4.97  5.x

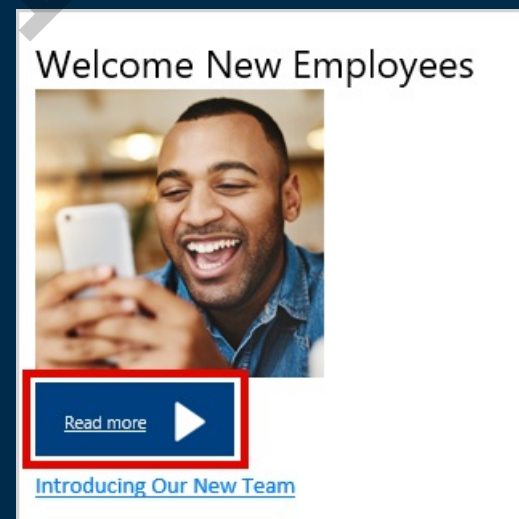
## Adding a Button to a Measured Message

In the PoliteMail Builder, you can access a variety of buttons content by navigating to **Menu > Content > Buttons**.

To add a button to your message, place the cursor where the button should go. Then drag the button or double-click on the button.



The button will now appear under the image or where the cursor is.



To Do This...	...Do This.
Edit the size of a Button	Select it and drag the white square in the button corner to your desired size.
Change the alignment of a Button	goes into more detail on some options to change the alignment.
Edit the Button text	Select the text to open the Editor toolbar. You can edit options like font, size, and other settings.
Edit the Button color	Select the text to open the Editor toolbar, then click on the paint bucket.
Add a hyperlink to a Button	Right-click on the Button for more editing options and select 'Link'. Enter the URL destination and click 'OK'.



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