Get Recipient Count

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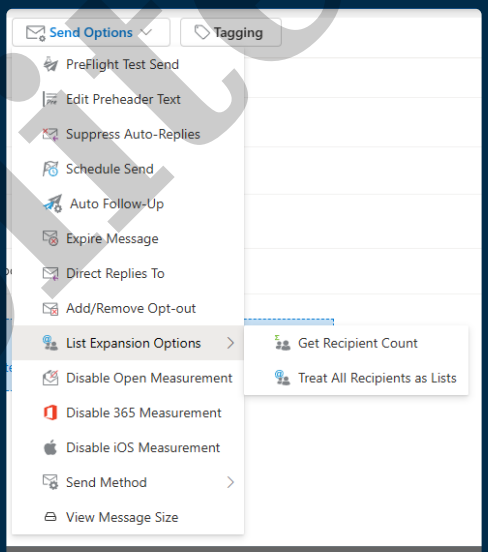
Applies To: New PoliteMail Legacy PoliteMail

Version: 4.9+ 5.0+

Get Recipient Count

You can check your audience size by verifying the total number of recipients included. Like the Preflight Test Send, this is a great tool to check **before** sending a measured email. To check the recipient count of an email message:

1. With the email message window open, and a distribution list(s) in the To: field, go to the **Message** tab
2. In the New PoliteMail, go to **Send Options** > **List Expansion Options** > **Get Recipient Count**.
    - With Legacy PoliteMail, do to the **PoliteMail Flag** > **Get Recipient Count**



New PoliteMail

3. A box will appear with the total number of recipients. Select **OK**

PoliteMail only sends to unique email addresses and will remove any duplicate email addresses that may be included in multiple distribution lists. The **recipient count** will match the **unique** number of recipients and will **not** include duplicates.

PoliteMail