

# Changing the Logo on the Survey or Poll Page

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Applies To: ☒ PoliteMail Desktop ☒ PoliteMail Online ☐ PoliteMail M365

Version: ☒ 4.9 ☒ 5.0 ☒ 5.1+



This function can be done by Admins only.

When a user answers a survey or poll question, they will be brought to a separate page to view the results. You can modify this page with your company's logo or any other image. This is an Admin-only function.

To change the logo on the Survey or Poll page:

**Version 5:** Go to PoliteMail > Account > Subscription

**Version 4.9:** PoliteMail > Settings > Subscriptions

1. Select **Opt-Out**. In version 4.9, you will then click **Modify**.
2. Click **Browse** to find your logo, and then **Open**.
3. You will now see a thumbnail preview of your uploaded logo. To see what your logo will look like for users, select the box for **Preview Opt-out Page**.
4. Click **Save** at the bottom of the page when you are satisfied with your logo.

Changing the survey page will not enable opt-out settings. Click [here](#) to see how to enable opt-out.