PoliteMail has disappeared!

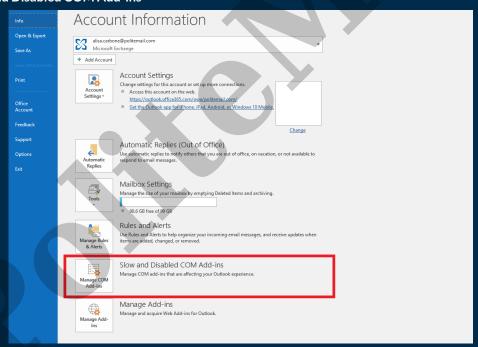
Last Modified on 10/22/2025 2:31 pm EDT

If Outlook unexpectedly quits, it may restart and automatically disable add-ins. For example, you leave Outlook running overnight and Windows does an auto-update and restarts your system. When the PoliteMail add-in is disabled, you will not seen any PoliteMail menus, toolbars or control panels within Outlook. You do not need to reinstall PoliteMail, you just need to re-enable the add-in.

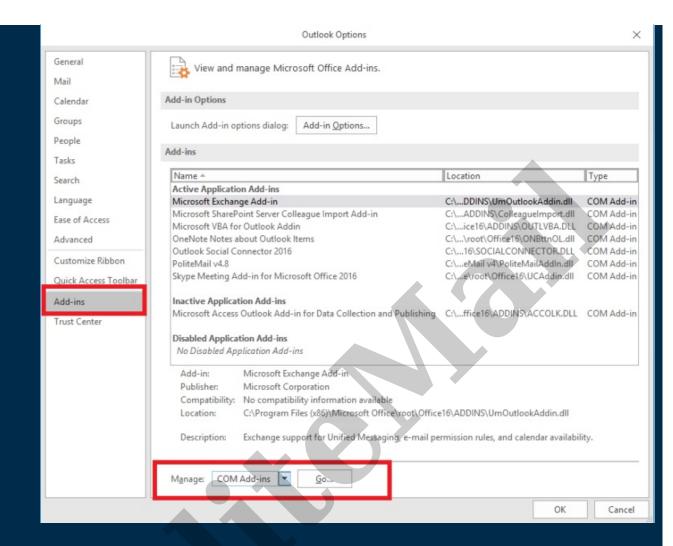
To Re-Enable PoliteMail for O365, Outlook 2016 and Outlook 2013

For older versions of Outlook, click

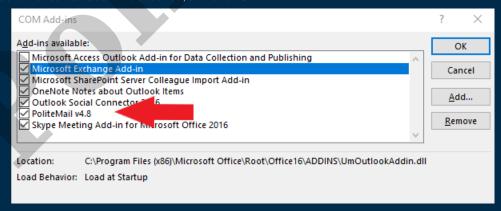
- 1. Go to the Outlook File menu
- 2. Click Slow and Disabled COM Add-ins



- 3. Select the PoliteMail add-in (usually PoliteMail v4 or v5), and click the Enable button
- 4. Then go back to the Outlook File menu, click Options, then Add-ins
- 5. At the bottom of the dialog box you will see **Manage:** Click the arrow on the selection box to select **COM Add-ins**, then click **Go**



6. Ensure that the PoliteMail add-in is checked, and click **OK**



7. Now restart Outlook, and PoliteMail should come back up

To Re-Enable PoliteMail for Outlook 2010

- 1. Go to the Outlook File menu, click Options, then Add-ins
- 2. At the bottom of the dialog box you will see Manage: Click the arrow on the selection box to change the COM

Add-ins to **Disabled Items**, then click **Go**

- 3. Now select the Add-in: PoliteMail v4, and click the Enable button
- 4. Back on the Add-ins dialog, next to **Manage:** Click the arrow on the selection box to select **COM Add-ins**, then click **Go**
- 5. Ensure that PoliteMail add-in is checked, and click **OK**
- 6. Now restart Outlook, and PoliteMail should come back up

To Re-Enable PoliteMail for Outlook 2007

- 1. Go to the Outlook menu Tools > Trust Center > Add-ins (left side menu)
- 2. Click the Go button at the bottom of the dialog: Manage: [COM Add-ins] GO
- 3. Ensure the check box for PoliteMail is checked, then click **OK**
- 4. Now go to Outlook's **Help menu > Disabled Items** and click to select **PoliteMail**, then click **Enable**. If PoliteMail doesn't immediate load, restart Outlook and repeat this process.