

What edition of PoliteMail am I using?

Last Modified on 07/10/2025 2:36 pm EDT

Applies To:  **PoliteMail Desktop**  **PoliteMail Online**  **PoliteMail M365**

Version:  **4.9**  **5.0**  **5.1+**

PoliteMail is available in three different editions, or interfaces:

Edition	Description	How to Tell if You're Using it
PoliteMail for the Outlook Desktop	This is the original interface of PoliteMail, and is available only if you are using the desktop installation of Outlook for Windows.	There is a 'POLITEMAIL' tab in the Ribbon toolbar.
PoliteMail for M365	This interface of PoliteMail is an addon for the 'new' Outlook, also referred to as Outlook for M365 or Outlook.com. Unlike Outlook for the Desktop, it is an online application, even if it may look like a desktop application.	There is no 'POLITEMAIL' part of the Ribbon, but you see a PoliteMail button in the Add-ins section of the Message Ribbon when you create a new message.
PoliteMail Online	This interface of PoliteMail is purely online and accessed via your web browser. Only PoliteMail Online offers the new PoliteMail Builder, or the ability to use Beefree within PoliteMail.	This screen is laid out differently from either edition of Outlook, with PoliteMail settings accessible from the ☰ menu in the upper left.