## How do I clear the cache with the new Outlook / Outlook 365?

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Applies To: PoliteMail Desktop PoliteMail Online PoliteMail O365

Version: □ 4.94 □ 4.97 **= 5.x** 

Because PoliteMail uses WebView2 for faster performance, clearing the cache in the new Outlook or Outlook for M365 is not as straightforward.

- 1. Open the new Outlook or Outlook for M365, and then close it again.
- 2. Open a Command Prompt (cmd).
- 3. Enter the text below. Olk.exe is a file responsible for the storage and management of temporary files used by the new Outlook.

olk.exe --devtools

- 3. A DevTools window will display. Click on the 'Application' button in the toolbar.
  - You will be prompted to sign in; don't worry if your first attempt to sign in is not successful, just try to sign in again. A directory will display.
- 4. Scroll to **Storage > Local Storage**. Right-click on the first link under Local Storage and select 'Clear'.
- 5. Scoll to **Cookies**. Right-click on the first link under Cookies and select 'Clear'.

The cache should now be cleared and can re-open Outlook.