How do I turn Opt-Out on or off?

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Applies To: 🟦 **PoliteMail Desktop** 🟩 **PoliteMail Online** ☐ PoliteMail M365

Version: 🟧 **4.9** 🟧 **5.0** 🟧 **5.1+**

Version 5.0: Changing this can be found under **POLITEMAIL > Account > Subscription.**

Version 4.9+: You can use the opt-out feature either for an individual email using the drop-down on the PoliteMail button, or you can have it set so every time you email through PoliteMail it has Opt-Out. You can change this by going to **PoliteMail** > **Settings** > **Preferences**.